CONTRACTOR GATEPASS
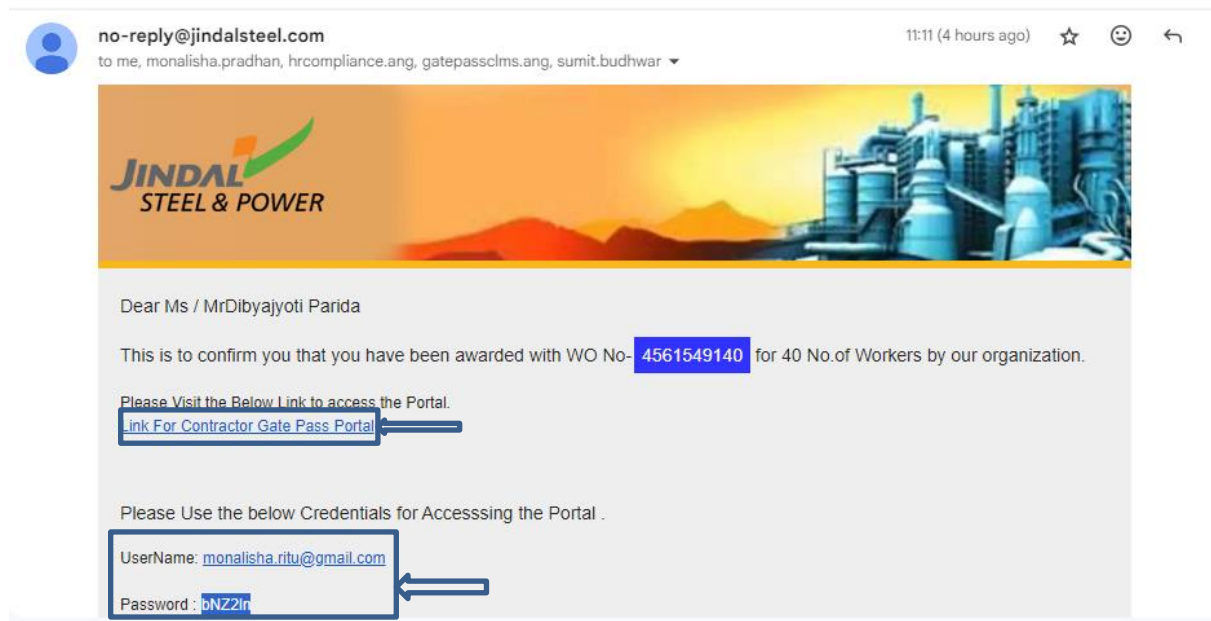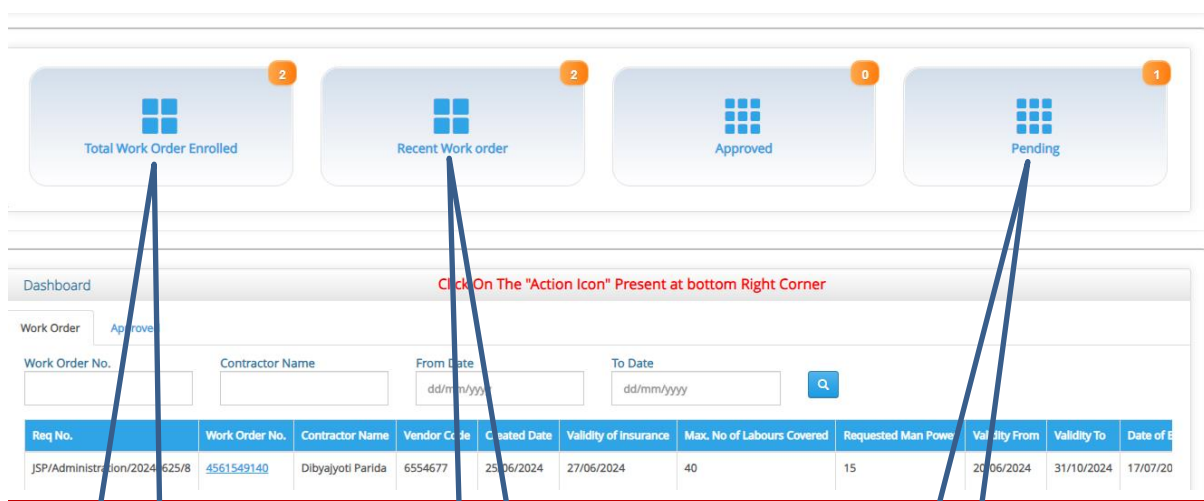
For Contractor:

Step-1

Post login landed on the Vendor Dashboard and user can fill the below details as per requirement.

Contractor Gate Pass Dashboard

Click on this Icon Button to fill all the worker Details.

Contractor Gate Pass Edit Dashboard:-

- **User can edit the Request.**

(1) Map Worker Details --> (Aadhar Card Or TIC/ ESI Uploading is mandatory)

Bulk Upload Add New

Name of Associates *	Father's Name *	Date of Birth *	Blood Group	Gender *
		dd/mm/yyyy		---Select---

Aadhar Card No Invalid Aadhar No*	Aadhar Card File *	Marital Status *	Religion *	If Married No. of Children	Caste *
	Choose file No file chosen	---Select---			---Select---

Edu. Qualification *	Bank A/C. No.	Bank Name	Name of Vaccine	Vaccination for Covid-19	Vaccination for Covid-19 File
			---Select---	---Select---	Choose file No file chosen

1st Dose Date	2nd Dose Date	Emergency Cont. Person No. Please enter 10 digit number*	Mobile No. Please enter 10 digit number*	Place of Origin *	Covered under ESIC
dd/mm/yyyy	dd/mm/yyyy				---Select---

Present Address

Vill/At *	Thesil/PS *	Post office *	Street *	District *	State *	Invalid* Pin Code

Permanent Address ☐ Same As Present

Vill/At *	Thesil/PS *	Post office *	Street *	District *	State *	Invalid* Pin Code

Here, we can create bulk upload of worker

Here, we can add the new line item for worker.

Permanent Address ☐ Same As Present

Vill/At *	Thesil/PS *	Post office *	Street *	District *	State *	Invalid* Pin Code

Other Details

Land Details *	Name of Zone *	Any fir /case in any ps *	Experience *	Designation *	Date of joining *
---Select---					dd/mm/yyyy

If driver , DL no	Area of Work & Dept *	Category *	Specified *	Nominee Name *	Relationship with Name *
		---Select---	---Select---		

TIC/ ESI No *	TIC/ ESI *	PF/UAN No.
	Choose file No file chosen	

Submit Save as draft

After fill the details then click on Save as draft or Submit button. If click on Submit button then request came to user for approve the request.

	2		1		0		1
Total Work Order Enrolled		Recent Work order		Approved		Pending	

Dashboard   Click On The "Action Icon" Present at bottom Right Corner

Work Order   Approved

Work Order No.   Contractor Name   From Date   To Date

[dd/mm/yyyy]   [dd/mm/yyyy]   🔍

Req No.	Work Order No.	Contractor Name	Vendor Code	Created Date	Validity of Insurance	Max. No of Labours Covered	Requested Man Power	Validity From	Validity To	Date of E
JSP/Administration/20240625/8	4561549140	Dibyajyoti Parida	6554677	25/06/2024	27/06/2024	40	15	20/06/2024	31/10/2024	17/07/20
JSP/Blast Furnace - II/20240624/3	356150470?	POWER PLANT ENGINEERS		25/06/2024		40	20	16/01/2024	31/10/2024	

0.111.12.44:9052/ContractorGatepass/contractInitiator/dash/dashboard#

Here, click the work order no for View the details of pending status .

Work Order Details   ✕

Sl No.	Worker Name	Vendor Token	Date of Birth	Edu. Qualification	Experience	Category	Pending Days	Mobile No	Place of Origin	Aadhar Card	Vaccina
1	ramesh		21/01/1991	Graduatiom	2 Years	Unskilled	0	9861093888	ANGUL	678909875521	1st Dos
2	shy		15/02/2001	10th	1 Years	Semi skilled	0	9861024560	ANGUL	456789871107	2nd Do:
3	heera		17/10/1989	12th	3 Years	Skilled	0	9097234567	RAIGARH	789876789969	1st Dos
4	Biswa	JSP/Administration/20240625/48/1	17/10/1989	12th	3 Years	Skilled	0	9097234567	RAIGARH	789876782221	1st Dos
5	sumit	JSP/Administration/20240625/49/2	17/10/1989	12th	3 Years	Skilled	0	9097234567	RAIGARH	789876781120	1st Dos
6	amit		17/10/1989	12th	3 Years	Skilled	0	9097234567	RAIGARH	789876781165	1st Dos
7	rajesh		17/10/1989	12th	3 Years	Skilled	0	9097234567	RAIGARH	789876781186	1st Dos

After click on Work order no., all workers details are coming against work order no   .

Work Order Details   ✕

erience	Category	Pending Days	Mobile No	Place of Origin	Aadhar Card	Vaccination for Covid-19	TIC/ ESI Code No	Date of joining	Area of work	Status	Whom to C
ears	Unskilled	0	9861093888	ANGUL	678909871232	1st Dose	1234567890	23/05/2024	angul	Approved by user / Approved by bu/hr / Pending With Gatepass	
ears	Semi skilled	0	9861024560	ANGUL	456789876562	2nd Dose	5678987654	11/02/2020	Angul	Approved by user / Pending With Bussiness H	
ears	Skilled	0	9097234567	RAIGARH	789876789872	1st Dose	1234565432	12/02/2019	Platemill	Pending With jsp	

Whom to contact that person's mobile no, mail id

Contractor can view the entire worker's final status.

ending Days	Mobile No	Place of Origin	Aadhar Card	Vaccination for Covid-19	TIC/ ESI Code No	Date of Joining	Area of work	Status	Whom to Contact	View Details
	9861093888	ANGUL	678909875521	1st Dose	1234567890	23/05/2024	angul	Approved by user / Approved by bu/hr / Approved by gatepass / Approved by medical / Approved by safety		
	9861024560	ANGUL	456789871107	2nd Dose	5678987654	11/02/2020	Angul	Approved by user / Approved by bu/hr / Approved by gatepass / Approved by medical / Approved by safety		
	9097234567	RAIGARH	789876789969	1st Dose	1234565432	12/02/2019	Platemill	Approved by user / Approved by bu/hr / Pending With Gatepass		
	9097234567	RAIGARH	789876782221	1st Dose	1234565432	12/02/2019	Platemill	Approved by user / Approved by bu/hr / Approved by gatepass / Approved by medical / Approved by safety		
	9097234567	RAIGARH	789876781120	1st Dose	1234565432	12/02/2019	Platemill	Approved by user / Approved by bu/hr / Approved by gatepass / Approved by medical / Approved by safety		